



Aberdeen Chamber of Commerce

PRESENTS

2024 FESTIVAL OF TREES

Located at TB3 Event Center, Aberdeen

APPLICATIONS

The Aberdeen Chamber of Commerce “Festival of Trees” will be held on Friday, December 6th and Saturday, December 7th at the TB3 Event Center located at 203 West Bel Air Avenue, Aberdeen. To participate, simply donate a fully decorated Christmas tree, including a tree skirt or collar. Your tree will then be entered into our silent auction and will become the property of the Aberdeen Chamber of Commerce with proceeds going to the University of Maryland Upper Chesapeake Health Foundation.

Please fill out the application below and return to Vickie Horne at vhorne@aberddeenmd.gov by November 15, 2024. Note: You can also fill the form out online at [and submit it by email.](#)

PLEASE PRINT

Name of Business/Organization/Group/Individual (As it will appear on your Tree Sign)

Contact Person _____

Phone _____ Email Address _____

The tree name, size, and estimated value

*Tree Name _____

(Example “Winter Wonderland or Candy Cane Lane”)

*Size of Tree _____

*Estimated Value of Tree _____

Guidelines Reviewed – Please initial & date _____

Signature _____

Date _____

Chamber of Commerce

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GUIDELINES

Tree Size

All trees must be ARTIFICIAL, and the tree height includes the stand. No trees with branches that are separately inserted, or metal outdoor trees are permitted. Include a tree stand, tree topper, tree skirt, lights, and ornaments. (lights are suggested for mini trees)

- 6' maximum height including stand
- 5'
- 4'
- Tabletop 2' or 3'

PROHIBITED ITEMS

- Trees with separately inserted branches
- Unwrapped edible items.
- Spray adhesives
- Glitter (see below)
- Confetti
- Artificial snow
- Anything loosely sprinkled on tree or skirt.
- No active lighting such as flashing, blinking or twinkling lights.

Glitter covered ornaments are permissible, but all preparations must be done prior to arrival at the venue. No spraying after arrival at the venue will be permitted.

ORNAMENTS AND LIGHTS

- Decorations and lights **MUST BE WIRED TO THE TREE SECURELY** using wires or twist ties, not wire hooks. Please make sure your tree is stable and secure for transporting home for buyer.

We are encouraging trees to be decorated. This will give volunteers time to arrange trees for best viewing by the public. If you are decorating from scratch, please arrive early. Be sure your tree is decorated on all sides, and everything is attached securely, and the tree is stable.

GIFT CARDS – make duplicates of the cards for decorating and an itemized list to be posted with the tree. Have an envelope containing all the gift cards and give to Vickie Horne or Sheryl Davis Kohl when checking in Friday. These cards will be kept in a safe place and presented to the buyer at the time of pickup.

SET-UP TIME – Friday, December 6, 2024, trees, and wreaths will set up from 08:00AM to 12:00PM.

Doors open to the public at 4:00PM.

Aberdeen Chamber of Commerce will provide extension cords. All boxes and storage containers must be taken home with you. We ask that you not have children under the age of 10 with you during setup.

TWO COMPLIMATARY TICKETS for “Wine Down” event will be waiting for you on set-up day. The complimentary tickets will be used on Friday, December 6, and will include (1) drink and hors d’oeuvres from 4:00-6:00PM. There will be a cash bar available.